Jharkhand State Water and Sanitation Mission Society

(Under the aegis of Drinking Water and Sanitation Department, Govt. of Jharkhand)

3rdFloor, Water Tank Compound, Near Doranda Police Station,Doranda, Ranchi, PIN- 834002

Advertisement No.: **Date:**

Recruitment Notice

Advertisement for Recruitment of Personnel for Capacity building cell on contractual basis under Neer Nirmal Pariyojna (Rural Water Supply and Sanitation Project for Low Income State)

Drinking Water and Sanitation Department, Govt. of Jharkhand, is implementing The World Bank and MoDWS supported Neer Nirmal Pariyojna (Rural Water Supply and Sanitation Project for Low Income States) in the six selected districts of Jharkhand. One dedicated State Project Management Unit (SPMU) is established at the state level and one dedicated District Project Management Unit (DPMU) is established at District level in six project districts to provide the requisite technical and managerial support to the project. The department aims to establish Visvesvarya Sanitation & Water Academy (ViSWA) as a centre for Capacity Building & knowledge management for its stakeholders under the project and is looking for dynamic professionals for following positions:

S.No.	Position	No. of Vacant positions	Expected Professional Fee
1.	Training Manager/ Specialist –Sanitation & Hygiene	1	40,000.00
2.	Training Manager/ Specialist -Water Supply	1	40,000.00

The details of ToR, essential qualifications, experience and prescribed format of Application with procedure of applying for the position are available under **latest updates** in the departmental website: **dwsd.jharkhand.gov.in**

Last date of application submission is 25.02.2019 before 5:00 PM. These professionals will be selected in accordance with method set out in the Guidelines: Selection and Employment of Consultants [Under IBRD Loans and IDA Credits and Grants] by World Bank Borrowers, January 2011.

08/02/19

(Ameet Kumar)
Project Director
Rural Water Supply and Sanitation Project
Drinking Water and Sanitation Department
Jharkhand, Ranchi.

JHARKHAND STATE WATER AND SANITATION MISSION SOCIETY
(Under the aegis of Drinking Water and Sanitation Department, Govt. of Jharkhand)

	Position Vacant	Minimum Qualification and Experience required in the candidate	No. of Position	Expected Professional Fee (pm)
1	Training Manager/ Specialist Sanitation and Hygiene	• Master's Degree in Social Work / Master's Degree in Public Health/ Master's Degree in Rural Development/ / Master's Degree in WASH / Master's Degree in Environment Science/ Master's Degree in Environmental Engineering. • Minimum of 10 years' experience in Development/ Rural Development programmes of which minimum of 5 years in developing training modules and materials and in delivering and conducting training programs. • Prior exposure to development communication essential. • Exposure to participatory processes and trainings essential (PRA/PLA). • Experience of working on community based rural drinking water supply & sanitation projects highly desirable. • Familiar with MS Office and Internet.	1	Rs. 40000/-
2	Training Manager/ Specialist-- Water Supply	• Master's Degree in Civil Engineering/ Master's Degree in water policy & Governance/ Master's Degree in Environmental science/ Master's Degree in WASH. • Minimum of 10 years' experience in Development/ Rural Development programmes of which minimum of 5 years in developing training modules and materials and in delivering and conducting training programs. • Prior exposure to development communication essential. • Exposure to participatory processes and trainings essential (PRA/PLA). • Experience of working on community based rural drinking water supply projects highly desirable. • Familiar with MS Office and Internet.	1	Rs. 40000/-

A. Scope of services at Capacity Building Cell for following positions:

The selected candidate will be required to perform following tasks:

1. Training Manager/ Specialist – Sanitation & Hygiene

- To assess training need of the respective domain for the institutions and stakeholders of the RWSSP and the project being implemented by the department of drinking water and sanitation.
- To develop training module on Sanitation and Hygiene and Water
- Organize and facilitate training on the Sanitation and Hygiene and Water for different stakeholders
- Review existing training and IEC materials related to Sanitation & Hygiene and suggest appropriate relevance or any updating and develop IEC materials and reference materials on Sanitation and Hygiene and Water for wider dissemination and circulation

Create, Modify and Update training course materials and training materials to meet training need.

- Ensure handholding of community and increase in community participation in VWSC Meetings, discussions in the project district through field visits.
- Impact assessment of imparted training programme.
- Ensure overall successful managements of the S&H training programme.
- Any other responsibilities as directed by Project Director.

2. Training Manager/ Specialist – Water Supply

- To assess training need of the respective domain for the institutions and stakeholders of the RWSSP and the project being implemented by the department of drinking water and sanitation.
- To develop training module on Water Supply, O& M and on Water Quality issues.
- Organize and facilitate training on the Water for different stakeholders
- Review existing training and IEC materials related to Water and suggest appropriate relevance or any updating and develop IEC materials and reference materials on Water for wider dissemination and circulation
- Create, Modify and Update training course materials and training materials to meet training need.
- Build capacity of community on water issues and increase in community participation in VWSC Meetings, discussions in the project district through field visits.
- Impact assessment of imparted programme.
- Ensure overall successful managements of the Water related training programme.
- Any other responsibilities as directed by Project Director.

B. Selection Process and Criteria:

1. Candidates will be shortlisted on the basis of relevant working experience and educational qualification.
2. Shortlisted candidates will be required to appear in detailed selection process.
3. Date, time and venue of selection process will be informed through e-mail.
4. The consultants will be selected in accordance with method set out in the Guidelines: Selection and Employment of Consultants [Under IBRD Loans and IDA Credits and Grants] by World Bank Borrowers, January 2011.

C. Terms and Condition

1. Professional fees will be paid on monthly basis in lump sum inclusive of all allowances. Travel and related expenses will be settled on actual basis. TA/DA entitlements shall be according to the admissibility adjudged by the JSWSMS.
2. No other entitlements e.g. P.F., ESI, Medical Facilities, Pension etc. will be extended.

There will be extensive travels to project area.

Any dispute arising out during the service period, the decision of JSWSMS will be binding and final to the assignee.

5. How to Apply

1. **Neatly typed application** in the following prescribed format and complete in all respects containing duly signed application with enclosures such as self-attested copy of educational qualification and work experience should reach to the below mentioned address through **speed/registered post** latest **by 5:00 PM on 25.02.2019**. Application sent through email or any other mode will **not be** accepted.

Address:

Project Director

Rural Water Supply and Sanitation Project

Program Management Unit

Drinking Water and Sanitation Department, Govt. of Jharkhand,

3rd Floor, Water Tank Building, Near Doranda Police Station, Doranda

Ranchi 834002 Tel: 06512482876

2. **"Application for the post of** ***(name of the position applied for)*** must be mentioned at the top of the envelope.
3. The applications received in format other than the prescribed Application format would not be considered valid and shall be liable for **rejection.**

Application Format

(Please affix PP Size Photograph)

Position Applied For:

1. Name:
2. Father's Name:
3. Date of Birth:
4. Permanent Address:
5. Address For Correspondence:
6. E-Mail Id:
7. Contact No.:
8. Category (Gen/ST/SC/OBC):

9. Educational Qualification:

Name of Degree/ Diploma/ Certificate	Year of passing	College/Institute	Board/University/ Institution	Subjects	Division/Marks

* Attach self-attested proof of Educational Qualification.

10. Additional Qualification

Name of Degree/Diploma/ Certificate	Year of passing	College/Institute	Board/University/ Institution	Subjects	Division/Marks

* Attach self-attested proof of Additional Qualification

11. Experience (reverse chronological order – latest first):

Sl. No.	Name Of Organization	Designation	Tenure		Responsibility/Assignment	Achievement
			From	To		

* Attach self-attested proof of experience

a. Total Years of Experience:

b. Total Years of relevant experience (As per the criteria specified for the position):

Language:

Language	Read	Write	Understand

13. Computer Proficiency:

14. References (At least two):

Name & Designation of Referee	Telephone No.	E-Mail ID.

Declaration:

Hereby I declare that all the information provided by me in this application is correct and true in best of my knowledge. If any above mentioned information is found to be incorrect or false, then I shall be declared disqualified and shall be eligible for disciplinary action and punishment.

Signature:

Date & Place: