

**STATE WATER & SANITATION MISSION, JHARKHAND**

**Drinking Water And Sanitation Department**

**Government Of Jharkhand**

**Programme Management Unit**

Water Tower Campus, Besides Doranda Thana, Ranchi

Ph. 0651-2480166, Website-dwsd.jharkhand.gov.in

**Short Notice of WALK-IN-INTERVIEW**

State Water & Sanitation Mission (SWSM), Drinking Water and Sanitation Department, Government of Jharkhand invites applications from eligible candidates in the prescribed form for selection through walk-in-interview to be held on 27<sup>th</sup> September 2019 from 11.00 am to 02.00 pm for the post of Director, Vishweshwaraiya Sanitation and Water Academy (ViSWA) on contract basis initially for one year (extendable upto total service of three years based on performance). The application form, duly filled in, will be received upto 4:00 pm on 24<sup>th</sup> September 2019 at e-mail:- [\*\*swsm.jharkhand@gmail.com\*\*](mailto:swsm.jharkhand@gmail.com)

The application, received thereafter, will not be considered. Consolidated monthly remuneration will be Rs. 1,00,000 – 1,25,000 (negotiable).

Interested candidates may appear for interview on above mentioned date and time along with their testimonials in original with one set of self-attested photocopies. Application form and the complete details regarding eligibility criteria, experience, Job description, remuneration and venue of the interview are available on our website mentioned above. Candidates are advised to go through these details carefully for determining their eligibility before appearing for the interview.

**Chief Engineer-cum-Executive Director**

**State Water and Sanitation Mission, Jharkhand  
Drinking Water and Sanitation Department  
Government of Jharkhand**

State Water and Sanitation Mission (SWSM), Drinking Water and Sanitation Department, Government of Jharkhand invites application from eligible candidates for selection through walk-in-interview to be held on **27<sup>th</sup> September 2019** from **11.00 am to 02.00 pm** for the post of Director, Vishweshwariya Sanitation and Water Academy (ViSWA) on contract basis.

**Venue:- Conference Hall, 2<sup>nd</sup> floor, Programme Management Unit,  
State Water and Sanitation Mission (SWSM),  
Drinking Water and Sanitation Department,  
Government of Jharkhand,  
Water Tower Campus, Besides Doranda Thana,  
Ranchi, Jharkhand.**

**Note:-**

- The application form, duly filled in, will be received upto 4:00 pm on 24<sup>th</sup> September 2019 at e-mail:- [s\\_fsm.jharkhand@gmail.com](mailto:s_fsm.jharkhand@gmail.com)
- Interested candidates are requested to report by 10.00 am on 27<sup>th</sup> September 2019 at the above mentioned venue along with all testimonials (Educational and Work Experience) in original.
- Candidates are requested to fill in all their details in the CV format given at the bottom of this document and attach self-attested photocopies of all relevant documents/ certificates.

## **Terms of Reference**

### **Name of Post : Director, ViSWA**

**Terms and Conditions:** The Terms and Conditions will be as follows

**Qualification and experience:**

- Post Graduate Degree in Social Science / Social Welfare / Rural Development / MBA with post qualification working experience of 10 years working with training institution at national / state level positions preferably in Water and Sanitation domain

**OR**

Retired Government Officer not below Special Secretary rank / pay scale

- Experience in designing, supervising, and / or implementing Water and Sanitation
- Candidates need to possess excellent written and verbal communication skills. Proficiency in English and Computer skills is mandatory. Knowledge in Project Management skill will be an advantage
- The person should have experience of leading professional team and handling training profile

**Age limit:** Maximum 50 years (for regular candidates), and  
Maximum 62 years (for retired government officers)

**Consolidated Emoluments:** 1 lakh to 1.25 lakh per month depending upon experience and qualification (pay protection applicable for suitable candidates)  
Remuneration as per Government rules for retired officials

**Contract Duration:** Initially for 1 year (Extendible up to total service of three years based on performance)

**Reporting Officer:** Chief Engineer-cum-Executive Director, PMU, DW&SD/ Engineer-in-Chief, Drinking Water and Sanitation Department

**Nature of Work:** **The nature of work will be as follows:**

- a) Finalization of ViSWA annual training calendar in consultation with Director SBM, Chief Engineer-cum-Executive Director, PMU, DW&SD and Engineer-in-Chief, DW&SD
- b) Suggest system of performance management with training and developing of staff, community professionals and other stakeholders

- c) Training need assessment and formulating training plans for project personnel, developing induction capsules, etc
- d) Developing ViSWA as self-sustainable institution of delivering quality training and transfer of technology/ knowledge hub
- e) Ensure implementation of all training and capacity building components as approved in annual training calendar.
- f) Design strategic mechanism for the institution and institutionalize robust review system for effective decision making in implementation.
- g) Review of monthly, quarterly and annual progress of ViSWA on physical and financial indicators.
- h) Propose the structure and deployment of resource at various levels of operations as per state requirements.
- i) Support Drinking Water and Sanitation Department in identifying the key sectors and developing parameters of skill gap assessments
- j) Networking with NGOs and others trusts, working in the field of Sanitation
- k) Liaison with PWD Departments of Road/ Building Construction, RD, Health, Education and with Zila Parishad, NGO partners and also networking with technical and educational institutions/ universities.

## APPLICATION FORM

(Note: Fields Marked with \* is Mandatory)

Paste your latest colour  
Photograph here

1.Post Applied for*:	
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### 2. Candidate Details

Name of Candidate*			
AADHAR Card Number:			
Father's /Husband's Name*		Mother's Name*	
Date of Birth*		Gender (M/F/Transgender)*	
Mobile No. *		Email*	
Domicile State*		Category* SC/ST/ BC-I/BC-II/UR	

### 3. Address for Correspondence\*

House Number/ Street/ Locality			
City Town/Village and post office			
Pincode			
District		State	

### 4. Permanent Address (if different from above)

**5. Education Details\*:**

Name of Examination Passed	Specialization	Board/University	Full time / Correspondence Degree	Passing Year	% of marks / CGPA
Matric / 10 <sup>th</sup>					
Intermediate / + 2					
Graduation					
Post graduation					
Any other (Please describe)					

**6. Work Experience Details \*:**

**Note:** Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately.

Name of Organization / Company	Email & Contact number of Reporting Officer	Designation & Level of posting (Panchayat / Block / Dist / State)	Salary per month	Brief Job Profile	Duration of experience From-To (DD/MM/YY) and Mention Total Experience in Months

**7. Experience as a trainer\*:**

Subject/ Nature of Training	Name of Institution	No. of Days/ Months/Years	Training year

*Note: Please mention only relevant Training Experience:*

**8. Experience as a trainee\*:**

Subject/ Nature of Training	Name of Institution	No. of Days/ Months/Years	Training year

*Note: Please mention only relevant Training Experience:*

**9. References\*:** Please do not mention the name of your relatives or friends in reference column. Mention only the details of organisation head/Reporting officer of your last/current organisation.

S. No.	Name	Address	Contact Number and Email Id
1*			
2*			

**Certification\*:**

I have read the terms and conditions mentioned in the advertisement and will abide by them. I confirm and certify that the particulars furnished above by me are correct and complete to the best of my knowledge and belief. I understand that if any of the information furnished by me is found to be incorrect or incomplete, my application is liable to be not considered and that I will not have any claim for the same.

Date:

Signature of Candidate \*: